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# REFEREE REPORT FORM

## MSM Master of Business Administration program in Ho Chi Minh City, Vietnam

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**I. This section is to be completed by the applicant.**

After filling out this section, please give this form to one of your referees.

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Applicant's Name

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Applicant's Address

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City/Country

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Date of Birth

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Telephone Number

Fax Number

*I hereby authorise the appropriate person(s) to provide the information requested in this document.*

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Applicant's Signature

Date

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**II. This section is to be completed by the referee.**

MSM would appreciate your assessment of the applicant's qualities. The Institute will use your appraisal only in the evaluation of the candidate's admission and its confidentiality will be safeguarded.

**Please complete this form as soon as possible and return it to:**

**HCMC University of Technology  
Attn. Maastricht MBA Program  
Building A4, Third Floor  
268 Ly Thuong Kiet Street, Dist. 10, HCMC**

**1. General Ratings**

Please indicate your opinion of the candidate in the context in which you know him or her. Your assessment should be indicated in each case by ticking off the appropriate check box.

**1.1 In your view, how does the applicant rate on the following personal characteristics:**

**Motivation:**

Very High     High     Above Average     Average     Below Average     Low     Very Low     Not Known

**Self Discipline:**

Very High     High     Above Average     Average     Below Average     Low     Very Low     Not Known

**Leadership:**

Very High     High     Above Average     Average     Below Average     Low     Very Low     Not Known

**Self-Confidence:**

Very High     High     Above Average     Average     Below Average     Low     Very Low     Not Known

**Maturity:**

Very High     High     Above Average     Average     Below Average     Low     Very Low     Not Known

**Academic Ability:**

Very High     High     Above Average     Average     Below Average     Low     Very Low     Not Known

**English Proficiency:**

Very High     High     Above Average     Average     Below Average     Low     Very Low     Not Known

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**1.2 Please indicate how well the applicant is known to you:**

- Known only through Records       Seen Occasionally       Known Personally

**1.3 Please indicate how long you have known the applicant:**

- Less than 1 Year       1 - 3 Years       More than 3 Years

**1.4 The applicant has been known to you as a:**

- Student       Subordinate       Colleague       Friend       Acquaintance

**2. Specific Comments**

**2.1 What do you see as the personal strengths of the applicant?**

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**2.2 In your view, what weaknesses might the applicant show?**

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**2.3 MSM would appreciate your overall assessment of the applicant's academic and personal qualities:**

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**III. The Referee:**

Referee's Name

Organization

Position/ Job Title

Address

City/Country

Contact Telephone Number

Fax Number

Referee's Signature

Date

Space for official Company Stamp *(if applicable)*